

Dear Applicant:

Thank you for your interest in applying for a Workforce Education Grant from the Workforce Development and Education Fund at the Community Foundation of Will County (CFWC). This is the **first** cycle of this grant process with specifics to be provided on an annual basis. Completed applications can be emailed to grants@cfwill.org by 11:59 pm **February 4, 2022**.

The Workforce Development and Education Fund currently has up to \$150,000.00 to invest in programs related to enhancing workforce readiness, access to education certificates/credentials, or providing work-based learning opportunities for individuals in order to benefit Will County residents and businesses.

Eligible grant applicants are organizations described in Section 170(b)(1)(A) of the Internal Revenue Code of 1986, as amended, which are organized and operated for one or more purposes described in Section 170 (c)(2)(B) of the code, within and without Will County, Illinois as may be determined in the sole discretion of the Foundation's Board of Directors.

This grant program is looking to fund creative programs that serve a niche in an area of workforce development and education that currently is not being addressed and brings in collaboration of business, education, and workforce with measurable outcomes. Higher consideration may be given to multi-year programs.

Please read through the application, you will be asked to provide supporting documentation with your completed application. If you have any further questions, please email grants@cfwill.org or call the CFWC office at 815-201-3700.

Best,



Christian G. Spesia, JD
CFWC Board Chair

A. ORGANIZATION INFORMATION

Organization Name:

EIN Number:

Address:

Phone / Email:

Primary Contact Person (Name & Email):

Website:

Facebook:

B. ORGANIZATION MISSION STATEMENT

C. GRANT INFORMATION

Name of Program:

Amount of Request:

Number of people aiming to serve:

Anticipated Project Completion:

D. AREA OF WORKFORCE DEVELOPMENT

Recruitment

Retention

Success Skills

Access to Stackable Degrees/Credentials

Upskilling Job Seekers

Apprenticeships, Internships, clinicals

E. GRANT NARRATIVE

Please use as much space as necessary to concisely answer the questions.

Please provide a brief description of the need for the Grant. Be sure to explain how the funds will be used and what the intended outcomes of your program will be.

Is this a collaborative effort? If so, who are your other partners?

State the primary population this program services. If applicable, indicate the client qualification process to avoid duplication of services and ensure efficient use of limited resources.

Are there other organizations serving Will County who have similar programs or services? If so, how will this project be different?

How will the success of your program be measured and what are the expected outcomes?

If the fund cannot support the full amount requested, do you have access to additional funding sources to run the program? Please share both the projected amount of time the funding will support your efforts and any additional funding sources.

F. Please attach the following documents to this request

- Organization's eligibility under Section 170(b)(1)(A) of the Internal Revenue Code
- Organization's most recent balance sheet
- Organization's most recent cash flow
- A list of the board of directors

G. In submitting a request, you are agreeing to the following terms and conditions of the Community Foundation of Will County.

- To use the funds only for the purpose described in the proposal
- To allow CFWC to include information about this grant in our periodic public reports, newsletters, news releases, social media postings, and on the CFWC website.
- To publicly acknowledge the CFWC's financial support of the project in any news releases, newsletter, advertisements, or other media around this particular project.
- To submit a final report upon completion of the project. Failure to submit a final report may disqualify your organization for future grant funding.